

# **Finance Report Summary, Financial Year 2020/21**

## **May 2021**

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### **Executive Summary**

May 2021 represents the second month of the financial year. As is to be expected after the first two months there are no material areas of variance concerning levels of expenditure. Any year to date variance will primarily be due to initial timing differences in actual expenditure and the forecast.

Overall the income is ahead of profile at month end with this being due to a higher than forecast level of DP Fee income at the end of the month. This is primarily due to the timings of renewals and a number of new registrations. It is not anticipated that the overall fee income will be impacted by this initial increase in fees received.

## For the Two Months Ending 31 May 2021

	Year To Date		Full Year
	Budget	Actual	Budget
	£	£	£
DP FEE INCOME	8,969,182	9,376,428	62,680,001
GRANTS/OTHER INCOME	1,263,000	1,265,355	7,578,000
<b>TOTAL INCOME</b>	<b>10,232,182</b>	<b>10,641,783</b>	<b>70,258,001</b>
<b>TOTAL OFFICE COSTS</b>	<b>555,178</b>	<b>526,955</b>	<b>4,991,014</b>
<b>TOTAL STAFF COSTS</b>	<b>7,779,511</b>	<b>7,769,084</b>	<b>50,885,137</b>
<b>TOTAL TRAINING AND RECRUITMENT</b>	<b>110,915</b>	<b>185,457</b>	<b>1,162,100</b>
<b>TOTAL IT COSTS</b>	<b>781,963</b>	<b>799,910</b>	<b>4,691,775</b>
<b>TOTAL PROJECT SPEND</b>	<b>29,834</b>	<b>21,072</b>	<b>1,960,000</b>
<b>TOTAL COMMUNICATIONS</b>	<b>69,000</b>	<b>52,846</b>	<b>416,200</b>
<b>TOTAL FINANCIAL COSTS</b>	<b>23,000</b>	<b>16,405</b>	<b>138,000</b>
<b>TOTAL TRAVEL</b>	<b>11,205</b>	<b>9,153</b>	<b>275,340</b>
<b>TOTAL LEGAL, PROFESSIONAL &amp; OTHER</b>	<b>523,574</b>	<b>249,739</b>	<b>5,133,343</b>
<b>TOTAL COSTS</b>	<b>9,884,180</b>	<b>9,630,622</b>	<b>69,652,909</b>
<b>CAPITAL SPEND</b>	<b>0</b>	<b>0</b>	<b>550,000</b>
<b>SURPLUS/ (DEFICIT)</b>	<b>348,002</b>	<b>1,011,162</b>	<b>55,092</b>

### Income

The DP income by the end of the month of May is ahead of the budget by £407k. This is primarily due to renewals being slightly higher within month which is due to some registrations being paid early. There is also the ongoing work of contacting all organisations on Companies House who have not either registered or informed the ICO they are exempt. This is generating a number of new registrations and is being carefully monitored to see the impact on registrations and the impact on the fee profile. It is not assumed at this stage that the DP fee income target needs to be revised. This will be reviewed along with all areas of the forecast at the end of each month.

The Grant in Aid income for the year covers income for Freedom of Information - £4m for the full year, NIS (Network and Information Systems Regulations) - £1.2m for the full year, eIDAS (electronic identification and trust services) -£59k for the full year, Investigatory Act £330k, Adequacy £461k and pension funding £1.46m. These streams of funding are all paid evenly throughout the year.

### DP Fee Income

The following shows the monthly forecast and the year to date actuals

Month	Forecast £	Actual £	Year to date forecast £	Year to date actual £	Variance £
April	3,789,086	4,716,571	3,789,086	4,716,571	+927,485
May	5,180,096	4,662,908	8,969,182	9,379,668	+407,246
June	4,804,415		13,773,597		
July	4,828,908		18,602,505		
August	4,727,303		23,329,808		
September	4,865,002		28,194,810		
October	5,125,199		33,320,009		
November	5,463,552		38,783,561		
December	4,187,939		42,971,500		
January	6,032,250		49,003,750		
February	6,478,406		55,482,156		
March	7,197,845		62,680,001		

## **Expenditure**

The pay budget includes the costs of approved recruitment which has a number of prioritised posts being filled in a phased approach over the remainder of the year. The recruitment that has been approved is deemed essential so the ICO can meet the demands placed on it as a modern regulator and ensuring it has the capacity and capability to meet all requirements

None pay costs are closely monitored and will be reviewed monthly. The variances to date are primarily due to timing differences after the first month of year.

## **End of year position:**

The year end is budgeted to generate a small surplus. This will be reviewed on a monthly basis and a full quarterly review of the financial position