

**Meeting:** Management Board

**Date:** 17 May 2021

**Agenda item:** 6.1

**Time:** 15 mins

**For assurance**

**Presenter:** Jen Green

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**Topic: Capacity & Capability Plan Progress Report**

**Issue:** To provide updates and assurance to the Board on the progress of the actions within the plan.

**Reason for report:** To provide assurance to the Board on progress towards delivery.

**Purpose of report:** To show progress against the plan and highlight/describe any that are showing a variance.

**Background:** This is the second iteration of reporting against the Capacity and Capability Plan which replaces the Resource and Infrastructure Strategic Plan, and follows the same reporting frequency.

**Resource implications:** There are no resource implications in the collating of the data for the report itself.

**Equality, diversity and inclusion considerations:** There are no equality and diversity considerations in relation to this report itself. Considerations have been made as to the accessibility of the document.

**Alignment with values:**

Ambitious – we are working towards due dates and demonstrating progress made

**Link to the Information Rights Strategic Plan:** This work contributes to Goal #4: Stay relevant, provide excellent public service and keep abreast of evolving technology (within the [Information Rights Strategic Plan](#).)

**Impact on Risks and Opportunity Register:** The work within the Capacity and Capability plan contributes towards reducing the risks on

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goals #2, 73, 72, 81, 22, 25 and 20 within the [Corporate Risk and Opportunity Register](#)

### Publication considerations:

This report can be published internally and externally.

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**List of Annexes:** Capacity and Capability plan dashboard.